



CP RENTALS ALCOHOL USE REQUIREMENTS

The distribution or consumption of alcoholic beverages shall be in compliance with all applicable laws, including Alcoholic Beverage Control Commission regulations. All request for alcohol use must be approved by the Rentals Division.

Application Procedures

- Submit a Facility Reservation Request Packet indicating that you are requesting to serve alcohol.
- Guest(s) of Honor is required to be at least 21 years of age for alcoholic use to be permitted.
- Alcoholic beverages are prohibited from being served to any person under the age of 21.
- A request to serve alcohol must be submitted no later than sixty (60) calendar days prior to event date.
- Alcohol Permit Applications will be reviewed on a case-by-case basis and approved or denied by CP Rentals Coordinator. The City may place restriction on alcohol use due to State/Federal Law and City Ordinance requirements.
- Additional Fees:
 - \$50.00 non-refundable application fee & an additional \$500.00 refundable alcohol deposit
 - Certificate of Insurance with Liquor Legal Liabilities Premium Cost determined by guest count and event type.
 - Security: *Alcoholic beverages served at any event will require security. Number of deputies will be determined by guest count and event type. Additional security may be needed as determined by the City, at the full expense of the applicant. Fees will be applied as charged by Sheriff's Department and/or Private Security Company.*
- Applicants must contract a caterer or bartender service that is registered with Alcoholic Beverage Control (ABC) and obtains a Responsible Beverage Service (RBS) certification.
- Sales or requests for donations for alcoholic beverages is prohibited on city property without the following:
 - California seller's permit number pursuant to section 6067 of the Revenue and Taxation Code. <https://www.cdtfa.ca.gov/services>
 - Or an Admissions Permit by contacting the city's business licensing department.
 - Temporary Use Permit (TUP) secured from the Department of Alcoholic Beverage Control (A.B.C.). To obtain a TUP, the applicant shall apply in person with A.B.C. and fulfill all requirements as set forth by A.B.C.
Department of Alcoholic Beverage Control (A.B.C.) P: 951.782.4400
3737 Main Street, Suite 900, Riverside, CA 92501
- Applicant is required to remove all alcoholic beverages and empty containers from facility immediately following event.

Initial: _____

Caterer/Bar Service Company Requirements

It is the client's responsibility to inform vendors of their choice of these requirements, collect, & provide these documents to the CP Rentals team at least fourteen (14) days prior to event date.

1. City of Rancho Cucamonga Business License, other city business licenses will not be accepted.
2. Certificate of Insurance with a separate endorsement naming the City of Rancho Cucamonga as additionally insured.
3. Proof of certification is required - Any on-premises alcohol server or manager must register in the RBS Portal, take training from an authorized RBS Training Provider, and pass the ABC Alcohol Server Certification exam within 30 days of their confirmed training.
4. Current Health Permits and Food Handlers Card for all servers.

Initial: _____



ALCOHOL USE REQUIREMENTS CONT'D

Serving Rules *Applicant is responsible for informing their caterer/bartender of serving rules.*

- Alcohol service at Central Park is limited to beer, wine, and champagne ONLY (hard cider and seltzer are ok). Hard alcohol is NOT permitted, if consumed at Central Park the renter will forfeit their entire alcohol deposit.
- Service of alcohol must not extend a maximum of four (4) consecutive hours and must end at least one (1) hour prior to event end time and at least 2 hours prior to exit (vacate) time.
- Alcohol serving times are pre-approved and cannot be altered day of event. All serving of alcohol must be served within in time frame.
- Alcohol must be served and consumed from clear plastic cups.
- Beer, wine, and champagne bottles and cans may only be open in the kitchen or behind the bar.
- All alcoholic beverages are required to be served and consumed inside the contracted space(s).
- Alcohol possession or consumption is strictly prohibited in the hallways, restrooms, parking lots, or any other room or space not specifically designated on the signed permit.
- City staff will monitor all alcohol areas.
- **NO ALCOHOL BOTTLES OR CANS ARE ALLOWED ON TABLES OR IN PUBLIC AREAS.**

Initial: _____

Rental Applicant understands and agrees to all listed requirements. Failure to abide by the above procedures and requirements will result in forfeiture of all or a portion of deposit.

Applicant Name (PRINT): _____

Applicant Signature: _____ **Date:** _____

For your reference:

The City of Rancho Cucamonga does not recommend or endorse one company over another. The companies listed below have complied with the City of Rancho Cucamonga Business License, Insurance requirements, & RBS Certification.

Central Park Verified Bartender List:

- Ron Rosenberg (951)295-5272
- Keith Lee (909) 874-4832 or (909) 210-5364
- James Rosenberg (626) 991-0016